

GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!® , a menu-driven database system. The INTERNET address for GSA Advantage!® is: <http://www.GSAAvantage.gov>.

Multiple Award Schedule

FSC Group: Professional Services Code: R408



Contract Period: 09/28/2018 - 09/27/2023

Price list current as of **Modification #A812 effective February 5, 2020**

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.



WOMAN OWNED SMALL BUSINESS

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Schedule
Contract # 47QRAA18D00H7

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APOGEE GROUP LLC

Apogee Group, LLC is a Woman-Owned Small Business specializes in providing program/project management services to the United States Federal Government on a wide variety of projects across multiple industries.

Apogee strives to create and foster lasting relationships with clients by exceeding expectations through “exceptional performance”. Our skilled and experienced professionals use Quality Implementing Procedures to ensure customer satisfaction in cost, schedule, quality, safety and technical performance.

Apogee has a history of successfully integrating large government programs worldwide. Apogee’s strategy is executed through a Government-Approved Quality Assurance Program and is monitored through a Government-Approved Accounting System.

Apogee ’s vision is to continue to provide the U.S. Federal Government exceptional service in the following industries: Nuclear Non-Proliferation; Nuclear Environmental Management; Warehousing, Storage & Transportation; and Healthcare Information Systems & Regulations.

Project Management Capabilities

Apogee prides itself on bringing advanced program integration and project management execution to our valued customers using tools, processes, and a world-class workforce.

Apogee’s proprietary platform offers a one-stop solution for tracking and managing programs and projects. Our platform features:

- Secure repositories for document management and storage of deliverables, plans, forms, and templates.
- Dashboards that track finances, materials, manpower, and schedules.
- Initiates workflow between accounting, contracts, projects, and other support organizations.
- Easy integration with industry standard tools enabling Apogee’s project teams to effectively analyze, share, and collaborate with internal and external stakeholders.



CUSTOMER INFORMATION

1.
 - a. Table of Awarded Special Item Number(s) with appropriate cross-reference to item descriptions and awarded price(s):

| SIN | Recovery | SIN Description |
|--------|----------|--|
| 541611 | 541611RC | Management & Financial Consulting, Acquisition and Grants Management Support, and Business Program & Project Management Services |
| OLM | | Order Level Materials (OLMs) |

- b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. N/A
 - c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. Appendix A
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic Coverage (delivery Area): Domestic and Overseas
5. Point(s) of production (city, county, and state or foreign country): Same as company address
6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).
7. Quantity discounts: None
8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. Foreign items (list items by country of origin): None
10.
 - a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
 - b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor



- may use a symbol of its choosing to highlight items in its price list that have expedited delivery: **Contact Contractor**
- c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: **Contact Contractor**
 - d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to affect a faster delivery: **Contact Contractor**
11. F.O.B Points(s): **Destination**
- 12.
- a. Ordering Address(es): **Same as Contractor**
 - b. Ordering procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and sample BPAs are found in the Federal Acquisition Regulation (FAR) 8.405-3.**
13. Payment address(es): **Same as company address**
14. Warranty provision.: **Contractor’s standard commercial warranty.**
15. Export Packing Charges (if applicable): **N/A**
16. Terms and conditions of rental, maintenance, and repair (if applicable): **N/A**
17. Terms and conditions of installation (if applicable): **N/A**
- 18.
- a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): **N/A**
 - b. Terms and conditions for any other services (if applicable): **N/A**
19. List of service and distribution points (if applicable): **N/A**
20. List of participating dealers (if applicable): **N/A**
21. Preventive maintenance (if applicable): **N/A**
- 22.
- a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): **N/A**
 - b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. **N/A**
23. Unique Entity Identifier (UEI) number: **ZG32AR6KY7R8**
24. Notification regarding registration in System for Award Management (SAM) database: **Registered**
- Final Pricing: **The rates shown in Appendix B include the Industrial Funding Fee (IFF) of 0.75%.**



Appendix A. LABOR CATEGORIES AND DESCRIPTIONS

| SINs | LCAT | Functional Responsibilities | Minimum Education | Minimum Experience |
|--------|--|---|---|----------------------|
| 541611 | Analyst I | Performs budgeting, financial analysis, forecasting, performance analysis. Experienced in development of budget request documents, work plans, performance reporting, cost analysis, and planning functions. Experience with cost estimating, scheduling, and task planning. Understanding of funds management and the relationship to baseline management. Interacts with management to research data. | Bachelor's Degree in business, accounting, finance, or management | 7 years' experience |
| 541611 | Analyst II | Leadership in contract administration, financial analysis, and business solutions. Expertise in contract management and the FAR. Experience with price development and analysis. Expert in performance and financial forecasting. Interfaces with management on business planning. | Bachelor's Degree in business, contract administration, or management | 12 years' experience |
| 541611 | Business Analyst Subject Matter Expert (SME) | Leadership in program/project structuring and business solutions. Expertise in development of business cases, work plans, performance reporting, cost analysis, and planning functions. Experienced with program setup and policy. Experienced presenter of information to management. Application of business management principles to programs/projects. Interfaces with management on solutions. | Bachelor's Degree in business, finance, or management | 15 years' experience |
| 541611 | Program/Project Controls Specialist I | Develops program/project scope, cost, and schedule plans. Experienced in planning, cost estimating, schedule development and performance measurement. Performance forecasting, funds management and change management experience. Interaction with program managers, account managers, technical managers, and subject matter experts. | Bachelor's Degree in engineering, management, construction management or business | 7 years' experience |
| 541611 | Program/Project Controls Specialist II | Leads program/project scope, cost, and schedule plans. Provides program/project management and controls training. Experienced in strategic planning, cost estimating, schedule development and performance measurement. Prepares management policies, plans and direction. Interaction with management and subject matter experts. | Bachelor's Degree in engineering, management, construction management or business | 12 years' experience |
| 541611 | Quality Assurance Specialist | Implements quality assurance programs. Develops quality assurance program plans, quality procedures, quality metrics, performance | Bachelor's Degree in quality | 7 years' experience |



| SINs | LCAT | Functional Responsibilities | Minimum Education | Minimum Experience |
|--------|----------------------------|---|---|----------------------|
| | | measures and determines quality controls. Instructs staff in the principles of quality management and the specific of quality programs. Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures. Performs quality surveillances, audits and corrective action plans. Assists personnel in quality related matters. Executes independent quality reviews of services and goods | assurance, technical discipline, or management | |
| 541611 | Quality Assurance SME | Leadership in quality assurance program implementation and execution to standards. Develops quality assurance policy and program plans. Instructs staff in the principles of quality management and the specific of quality programs. Develops and implements quality control methodologies to ensure compliance with quality assurance standards. Performs quality surveillances, audits, and corrective action plans. Implements lessons learned and continuous improvement programs. Leads independent quality reviews of deliverables and received goods. Delivers data to management on the quality status of operations, projects, systems, programs and processes. | Bachelor's Degree in Quality Assurance, technical discipline, or management | 12 years' experience |
| 541611 | Program/Project Manager I | Supports programs, projects, tasks, systems, and resources. Coordinates the completion of tasks within time and budget constraints. Resolves work discrepancies to ensure compliance with contract requirements. Prepares written and oral reports on performance. Experience in project/business management principles; budget management; scheduling; risk assessment; quality assurance; procurement; funds management; performance measurement and resource allocation. Manages customer requirements and expectations. Ability to interface with client management and technical personnel. Trains personnel in PM principles. | Bachelor's Degree in project management or technical discipline | 10 years' experience |
| 541611 | Program/Project Manager II | Supports programs, projects, tasks, systems, and resources. Experience in project/business management principles; budget management; scheduling; risk assessment; quality assurance; procurement; contracts; performance measurement; issues management; and | Bachelor's Degree in project management or technical discipline | 15 years' experience |



| SINs | LCAT | Functional Responsibilities | Minimum Education | Minimum Experience |
|--------|------------------------|--|---|----------------------|
| | | resource allocation. Performs assessments. Ability to interface with senior staff and management. Train personnel in PM principles. | | |
| 541611 | Senior Program Manager | Supports resolution of programmatic, business, and technical issues. Coordinate programmatic processes and teams. Provide programmatic governance, direction and plans of action. Experience in program management, project management, and systems. Decision analysis and risk mitigation expertise | Bachelor's Degree in management or technical discipline | 15 years' experience |
| 541611 | Consultant I | Provides expert knowledge and experience in operations, contractual matters, technical functions, planning and financial matters. Applies expertise to programs, project, systems, organizational and strategic plans. Proficient in master plans, business strategies, management systems, organizational and infrastructure designs, analysis of deliverables, and critical decision-making. Senior management experience with strong analytical, problem solving and creative skills. | Bachelor's Degree in management or technical discipline | 15 years' experience |



Appendix B. PRICING LIST

| SIN(s) | LCAT | Minimum Education | Minimum Experience | Licenses or Certifications | Security Clearance Required | Contractor or Customer Facility or Both | Domestic or Overseas | GSA Price (Including IFF) |
|--------|--|-------------------|--------------------|----------------------------|-----------------------------|---|----------------------|---------------------------|
| 541611 | Analyst I | Bachelors | 7 | None | No | Both | Worldwide | \$69.48 |
| 541611 | Analyst II | Bachelors | 12 | None | No | Both | Worldwide | \$102.65 |
| 541611 | Business SME | Bachelors | 15 | None | No | Both | Worldwide | \$115.19 |
| 541611 | Program/Project Controls Specialist I | Bachelors | 7 | None | No | Both | Worldwide | \$78.82 |
| 541611 | Program/Project Controls Specialist II | Bachelors | 12 | None | No | Both | Worldwide | \$81.80 |
| 541611 | Quality Assurance Specialist | Bachelors | 7 | None | No | Both | Worldwide | \$80.73 |
| 541611 | Quality Assurance SME | Bachelors | 12 | None | No | Both | Worldwide | \$108.82 |
| 541611 | Program/Project Manager I | Bachelors | 10 | None | No | Both | Worldwide | \$121.76 |
| 541611 | Program/Project Manager II | Bachelors | 15 | None | No | Both | Worldwide | \$147.10 |
| 541611 | Senior Program Manager | Bachelors | 15 | None | No | Both | Worldwide | \$169.27 |
| 541611 | Consultant I | Bachelors | 15 | None | No | Both | Worldwide | \$189.42 |

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.